



North Carolina Department of Natural and Cultural Resources
State Historic Preservation Office

Ramona M. Bartos, Administrator

Governor Roy Cooper
Secretary Susi H. Hamilton

Office of Archives and History
Deputy Secretary Kevin Cherry

REQUEST FOR CERTIFICATION AS A HISTORIC BUILDING

Under the North Carolina State Building Code

A. APPLICANT INFORMATION

Name _____ Telephone _____

Street Address or P. O. Box _____

City _____ State _____ Zip _____

Email _____

B. PROPERTY INFORMATION

Name of Building _____

Street Address _____

City _____ State _____ Zip _____ County _____

Use attachments if needed to answer items C, D, and E. For assistance, contact your local planning office or the State Historic Preservation Office, Survey and National Register Branch, at 919/807-6573.

C. HISTORIC STATUS

1. When was this building constructed? Please give date and source of information.
2. Is this building individually listed in the National Register of Historic Places or on the State Study List maintained by the Survey and Planning Branch as a step preliminary to National Register listing?
3. Is this building located within, and does it contribute to, a historic district listed in the National Register of Historic Places, or a district on the State Study List as a step preliminary to National Register listing? If so, give the name of the district.
4. Has this building been locally designated as an individual historic property or landmark by a county or municipality under G.S. 160A-399.1 through 13 or G.S. 160A-400.1 through 14?
5. Is this building located within, and does it contribute to, a historic district designated by a county or municipality under G.S. 160A-395 through 399 or G.S. 160A-400.1 through 14?

D. DESCRIPTION OF PHYSICAL APPEARANCE

Provide a current description of the exterior of the building, and of the interior if significant. Include type of construction (frame, brick, etc.); number of stories; description and date of any alterations; door, window, and porch details; roof type (shape and material); decorative features, etc.

(continued on other side)

E. STATEMENT OF SIGNIFICANCE

Refer to National Register nomination, local designation report, or Criteria for Evaluation (see attached page). Information provided should be complete and accurate, with sources indicated.

F. PHOTOGRAPHS

At least one current photograph must show an overall view of the building, preferably including the front and one side. The photograph(s) may be supplemented with color slides.

G. MAP

If the building is located within a National Register or locally designated district, a copy of the district map showing the location of the subject property must be submitted. If the building is within the boundaries of a locally designated district only, a letter from the local planning office must be attached; the letter should state that the map is current to the time of application.

H. NAME AND ADDRESS OF LOCAL BUILDING INSPECTOR

I CERTIFY THAT THE INFORMATION PROVIDED IS CORRECT TO THE BEST OF MY KNOWLEDGE.

Applicant Signature _____ Date _____

Are you the owner? yes _____ no _____ If not, please provide owner's name and address.

Owner Name _____ Telephone _____

Street Address or P.O. Box _____

City _____ State _____ Zip _____

Send completed application to: Building Code Certification Program
Survey and National Register Branch
State Historic Preservation Office
4617 Mail Service Center
Raleigh, NC 27699-4617

Or via email to: Sarah David, NC HPO Survey Branch Coordinator
Sarah.david@ncdcr.gov

For State Historic Preservation Office Use

THIS PROPERTY IS IS NOT DESIGNATED A HISTORIC PROPERTY UNDER THE PROVISIONS OF THE NORTH CAROLINA STATE BUILDING CODE.

Signature _____ Date _____
State Historic Preservation Officer